



Eastern Ontario Wardens' Caucus Agenda

Thursday, January 12, 2023
9:00 a.m.

Four Points Sheraton Hotel
Gibraltar Room
Kingston, Ontario

1. Call Meeting to Order / Welcome / Land Acknowledgement

On behalf of the members of the Eastern Ontario Wardens' Caucus (EOWC), I would like to formally recognize the traditional keepers of this land. The EOWC recognizes that our work and the work of municipal governments takes place on traditional Indigenous territories. We recognize and respect the history, languages, and cultures of all Indigenous peoples on this land whose presence continues to enrich our communities.

2. Introductions - Past and New EOWC Members

3. Declaration of Pecuniary Interest

4. Approval of Agenda

Recommended Motion

“**That** the Agenda of the January 12, 2023 meeting be approved.”

5. Approval of Minutes

5.1 Minutes of October 13, 2022 meeting

Recommended Motion

“**That** the Minutes from the EOWC Inc. meeting of October 13, 2022 meeting be approved as presented.”

6. Delegations

6.1 Sabine Matheson (timed for 9:30 a.m.)

7. Orientation Binder Review – Liz Danielsen, Craig Kelley and Meredith Staveley-Watson

7.1 EOWC 2023 Membership Contact List

- 7.2 EOWC 2023 Membership Photo Directory
- 7.3 Eastern Ontario Members of Parliament
- 7.4 Eastern Ontario Provincial Ministers and Members of Provincial Parliament
- 7.5 EOWC 2023 Meeting Schedule
- 7.6 EOWC By-Laws No. 1 and 2
- 7.7 EOWC Terms of Reference
- 7.8 EOWC Letters of Patent

8. Review of EOWC Advocacy and Accomplishments

8.1 History and Overview – Jim Pine, Craig Kelley, and Meredith Staveley-Watson

- Presentation attached

8.2 Paramedic Services and Long-Term Care Review - Kelly Pender

- [EOWC Long-Term Care Capital Construction Final Report January 2022](#)
- [Long-Term Care in Eastern Ontario Key Takeaways January 2021](#)
- [Review of Eastern Ontario Long-Term Care Facilities Phase 1 Report January 2021](#)
- [Review of Eastern Ontario Long-Term Care Facilities Phase 2 Report January 2021](#)
- [Review of Eastern Ontario Paramedic Services Situational Overview Final Report December 2019](#)
- Review of Eastern Ontario Paramedic Services Situational Overview Key Messages December 2019 attached
- Paramedic report refresh proposal attached

8.3 Affordable and Attainable Housing - Jim Pine, Craig Kelley, and Meredith Staveley-Watson

8.3.1 Housing Summit – Brenda Orchard

8.3.2 “7 in 7” Project – Jim Pine

Recommended Motion:

“**That** the EOWC awards tender T-23-2022 to KWM Consulting Services Inc. for the Eastern Ontario Rental Housing Feasibility Study; and

Further That the EOWC approves the expenditure of \$16,102.50 (including HST) from the EOWC budget reserve for the T-23-2022 tender; and

Further That the EOWC authorizes the engagement of the Eastern Ontario Leadership Council (EOLC) and the Eastern Ontario Regional

Network (EORN) to advance the '7 in 7' regional housing project in partnership with the EOWC (pending their Board of Directors' approval)."

8.3.3 Rural Housing Information System (RHIS) – Marcia Wallace and Sheridan Graham

- Memo attached

Recommended Motion:

"**That** the EOWC directs Prince Edward County CAO, Marcia Wallace, to represent the EOWC and present the Rural Housing Information System in partnership with the Rural Ontario Institute on centre stage at the ROMA 2023 Conference; and

Further That the EOWC directs staff to bring forward a plan at the March 2023 EOWC meeting that addresses the close out of the RHIS project, the Intellectual Property it represents, and it's ongoing sustainability as a tool for EOWC members."

- 9. Review of EORN History and Accomplishments – Past Warden Rick Phillips, Jason St.Pierre, Lisa Severson, and Jim Pine**
- Presentation

- 10. Review of EOLC History and Accomplishments – Kathy Wood**
- Presentation

- 11. New / Other Business – Craig Kelley and Meredith Staveley-Watson**

11.1 Appointment of Auditors for 2023 – Craig Kelley

Recommended Motion:

"**That** the EOWC Board of Directors appoints the auditors for the County of Hastings, Baker Tilly KDN LLP, for the fiscal year 2023."

11.2 Incorporation Documentation (Form 1) – Craig Kelley

Recommended Motion:

"**That** the members of the EOWC Board of Directors direct staff to complete the Form 1 – Notice of Change required to indicate new membership on the board for the 2023 year."

11.3 Proposed 2023 EOWC Budget for Approval – Craig Kelley and Meredith Staveley-Watson

- Memo attached
- Draft budget attached

Recommended Motion:

"**That** the EOWC approves the draft 2023 budget as presented."

11.4 ROMA 2023 Priorities and Briefing Notes – Craig Kelley and Meredith Staveley-Watson

- Briefing notes to follow on Housing, Long-Term Care and Health (pending delegation acceptance)

11.5 Letter of Support Request for Intersections Program Funding – Peter Emon

- Background and discussion
- Intersections Prototype Proposal
- Intersections Letter to Honourable Merrilee Fullerton
- [Intersections | CAMH \(improvingsystems.ca\)](https://www.improvingsystems.ca)

Recommended Motion:

“**That** the EOWC directs staff to draft and submit a letter to the Honourable Merrilee Fullerton, Minister of Children, Community and Social Services in support of the funding request for the Intersections program.”

11.6 Review of elections process – Stephane Parisien, Craig Kelley and Meredith Staveley-Watson

- Review of process; introduction of policy (attached)
- Nominations will be sought for the positions of EOWC Chair and Vice-Chair. Staff will overview the election process. Please note that nominations will close the morning of Friday, January 13, 2023.
- The election is scheduled for Friday, January 13, 2023 at 9:00 a.m.

11.7 Manager of Government Relations and Policy Update – Meredith Staveley-Watson

Recommended Motion:

“**That** the EOWC endorses and supports Meredith Staveley-Watson, Manager of Government Relations and Policy, in her application to fill the Association of Municipalities of Ontario (AMO) Board of Directors’ County Caucus staff vacancy for the remainder of the 2022-2024 term.”

12. 2023 Summer Intern Program – Meredith Staveley-Watson

- Memo attached

Recommended motion:

“**That** the EOWC approves the 2023 EOWC internship program and directs EOWC staff to proceed with the development of a job description, candidate selection process, and program framework with the intent of filling this position in May of 2023 for a period of four months; and

Further that the EOWC directs staff to research potential funding opportunities to support the internship program.”

13. Member Updates

- EOWC members are encouraged to share two to three local priorities for the coming year

14. Closed Session (N/A)

15. Correspondence

15.1 Outgoing

15.1.1 Letter to Minister Dominic Leblanc regarding transit infrastructure funding, dated October 14, 2022

15.1.2 EOWC/EORN/EOLC New Council Orientation Package, November 2022

15.1.3 Invitation to attend EOWC Inaugural Meeting, sent to all eastern Ontario MPs, MPPs, Associate Minister Michael Parsa and AMO representatives, dated November 1, 2022

15.1.4 Regional Housing Project Proposal information handout sent to eastern Ontario MPs and MPPs and applicable Federal and Provincial Ministers

15.1.5 2023 ROMA Conference Multi-Minister Meeting Request Form

15.1.6 2023 ROMA Conference Ministry of Long-Term Care Delegation Request

15.1.7 2023 ROMA Conference Ministry of Health Delegation Request

15.1.8 Letter to Ontario NDP regarding ROMA delegation request, dated December 12, 2022

15.1.9 Letter to Ontario Liberal Party regarding ROMA delegation request, dated December 12, 2022

15.1.10 Letter to Minister Steve Clark regarding new provincial legislation, dated December 14, 2022

15.1.11 Letter to Minister Steve Clark regarding multi-minister delegation at ROMA, dated December 19, 2022

15.1.12 Letter to MPAC regarding data governance agreement consultations, dated December 21, 2022

15.1.13 EOWC newsletter December 2022

15.1.14 Letter of support to Queen's University Smith School of Business regarding EORN governance model research, dated January 3, 2023

15.1.15 Letter to Minister of Long-Term Care Paul Calandra regarding concerns impacting municipal long-term care facilities and health care, dated January 4, 2023

15.2 Incoming

15.2.1 Letter from Ontario Municipal Administrators' Association to Honourable Doug Ford, dated August 7, 2022

15.2.2 FCM's Federal Pre—Budget Submission, dated October 8, 2022

15.2.3 Letter from Honourable Michael Parsa, dated October 20, 2022

15.2.4 Letter from Honourable Carolyn Mulroney, dated November 8, 2022

15.2.5 Letter from Honourable Peter Bethlenfalvy, received November 9, 2022

15.2.6 Letter from Loyalist Township to Premier Doug Ford, dated December 13, 2022

16. By-laws

17. Notice of Motions

18. Confirmation By-law #23-01

“That the Board of Directors of the Eastern Ontario Wardens' Caucus hereby enacts as follows:

1. **That** the action of the Board of Directors at its meeting held the 12th day of January, 2023 in respect of each motion, resolution, by-law and other action passed and taken by the Board of Directors at its said meeting, except where prior approval of any other body or agency is required, is hereby adopted, ratified, and confirmed.

2. **That** the Chair and the proper officers of the Corporation of the Eastern Ontario Wardens' Caucus Inc. are hereby authorized and directed to do all the things necessary to give effect to the said action or to obtain any approvals where required, and to execute all documents as may be necessary, and the Secretary is hereby authorized and directed to affix the Corporate Seal to all such documents.”

19. Adjournment

20. Next Meeting

- January 13, 2023 at 9:30 a.m.